

B.A. Part III Exam
Public Administration

Scheme	Max Marks	Mini. Pass Marks	Duration
Two Papers			
Paper-I	100	36	3 Hours
Paper-II	100	36	3 Hours

Note: Each paper shall consist of two parts.

Part-I would contain 10 compulsory short answer questions of 4 marks each to be answered in 50 words. Total Marks : 40

Part-II divided into three sections- each section contains 2 descriptive type question of 20 marks each. The candidates are required to attempt three questions selecting one question from each section. Total Marks : 60

Paper - I : Comparative Administrative Systems

Section - A

Meaning, Nature, Scope and Significance of Comparative Public Administration Structural Functional, Ecological and Developmental Approaches to the Study of Comparative Administration.

Salient Features of the Constitution of UK, USA, France & China.

Section - B

Parliamentary System in UK, Presidential System in USA and Presidentialist System in France. Salient Features of Administrative Systems of UK, USA, France and Nepal with particular Reference to Central Administration and Nature and Role of Civil Service


Section - C

British Home Office, Cabinet Secretariat in Great Britain, Independent Regulatory Commission in USA. The Office of Governor in the USA. French Council of State, Swedish Ombudsman, British Treasury

Core Readings:

1. Ferrel Heady Public Administration : A Comparative Perspective.
2. Ogg & Zink Modern Foreign Government.
3. V.D. Mahajan : Modern Select Governments
4. Vishnu Bhagwan and Vidya Bhushan : World Constitutions.

Only For Session
2020-21


अकादमिक प्रभारी
महाराजा बूरजमल वृज विश्वविद्यालय
भरतपुर (राज.)

5. रवीन्द्र शर्मा : तुलनात्मक प्रशासनिक व्यवस्थाएँ
6. सी.बी. गेना : तुलनात्मक राजनीति
7. Gavin Drewry and Tony Butcheer : The Civil Service Today
8. US Government Manual
9. S.R. Mahesiwari : Higher Civil Service in France.
10. बी.एल. फडिय : विश्व के प्रमुख संविधान
11. सुरेन्द्र कटारिया : तुलनात्मक प्रशासनिक व्यवस्थाएँ

प्रश्न-पत्र 1 : तुलनात्मक प्रशासनिक व्यवस्थाएँ

भाग-अ

तुलनात्मक लोक प्रशासन का अर्थ, प्रकृति, क्षेत्र व महत्त्व, तुलनात्मक लोक प्रशासन, अध्ययन के उपागम : संरचनात्मक-प्रकार्यात्मक, पारिस्थितिकीय फ्रांस, संयुक्त राज्य अमेरिका तथा ग्रेट ब्रिटेन के संविधानों के प्रमुख लक्षण।

भाग-ब

ग्रेट ब्रिटेन में संसदीय व्यवस्था, संयुक्त राज्य अमेरिका में अध्यक्षीय व्यवस्था, फ्रांस में अध्यक्षीय व्यवस्था।

ग्रेट ब्रिटेन, संयुक्त राज्य अमेरिका, फ्रांस व केन्द्रीय प्रशासन तथा लोक सेवाओं की प्रकृति एवं भूमिका के विशेष संदर्भ में।

भाग-स

ब्रिटिश गृह विभाग, ग्रेट ब्रिटेन में मंत्रिमण्डल सचिवालय, संयुक्त राज्य अमेरिका में स्वतंत्र नियामकीय आयोग, फ्रांस में राज-परिषद, स्वीडन का ओम्बुड्समैन।

Core Readings:

1. Ferrel Heady Public Administration : A Comparative Perspective.
2. Ogg & Zink Modern Foreign Government.
3. V.D. Mahajan : Modern Select Governments
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5. रवीन्द्र शर्मा : तुलनात्मक प्रशासनिक व्यवस्थाएँ
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अकादमिक प्रभारी
महाराजा सुरजमल बूज विश्वविद्यालय
भरतपुर (राज.)

Paper-II : Local Administration

Scheme:

Paper-I

Paper-II

Min. Pass Marks 72

3 hrs. Duration

3 hrs. Duration

Max. Marks 200

100 Marks

100 Marks

Section - A

Meaning, Nature, and Significance of Local-self Government in Modern State, Evolution of Local-self Government during the Ancient, Medieval and Modern India.

The Organisational Structure of Urban, Local-self Government in India, Composition, Functions Powers and Role of various kinds of Local-bodies. Municipal Corporations and their Problems of Autonomy and Accountability.

Section - B

Theory and Practice of Democratic Decentralisation in India with special reference to 73rd Constitution Amendment, Panchayati Raj Institution, Zila Parisad, Panchayat Sarniti, Gram Panchayats and Grain Sabha : their Organisation and Functions.

Section - C

Financial Administration of Local Bodies in India.

State Control over Local Bodies, Urban and Rural Mechanism of control over Local Bodies at State Level. The Role of Directorate of Local Bodies and Gramin Vikas & Panchayati Raj Department.

Books Recommended :

1. R Argel : Municipal Government in India
2. S.R. Maheswari Local Government in India.
3. M.V. Mathur: Panchayati Raj in Rajasthan.
4. RL Khanna : Municipal Government and Administration in India
5. S.K. Bhogle Local Government in India.
6. डॉ. एच.सी. शर्मा : भारत में स्थानीय प्रशासन

Subsidiary Readings

1. S.C. Jain : Community Development and Panchayati Raj
2. Govt. of Rajasthan : Sadiq Ali Report, 1964.
3. Govt. of Rajasthan : Rajasthan Municipalities Act, 1964
4. Rajasthan Panchayat Raj Act, 1994
5. Govt. of India : Diwakar Committee Report, 1963
6. Balwant Rai Mehta : Committee Report, 1957.

Journals

1. Nagarlok, Delhi
2. Journal of Local Self Government, Bombay.
3. Kurukshetra.