

**B.Com Part- I (Pass Course)**  
**Business Administration**  
**Paper I Business Laws**

**Time : 3 Hours.**  
**Min. Marks 36**

**Max. Marks. 100**

**Note: There will be five questions in all. The candidate will require to attempt all the questions selecting one question from each unit with an internal choice (either/ or).**

**Unit –I**

The Indian Contract Act. 1872: Section 1 to 75.

**Unit –II**

The Indian Contract Act, 1872: Special Contracts – Indemnity Guarantee, Bailment, Pledge, Agency.

**Unit –III**

The Sale of Goods Act, 1930

**Unit –IV**

The Indian Partnership Act, 1932

**Unit –V**

The Limited Liability Partnership Act, 2008  
The Consumer Protection Act, 1986

**Recommended Books**

1. Elements of Mercantile Law : N.D. Kapoor, Sultan Chand & Sons, New Delhi.
2. Business Law : P.C. Tulsian, Tata McGraw Hill Publishing Company, New Delhi.
3. Business Law : S.S. Gulshan, Excel Books, New Delhi.

**B.Com Part- I (Pass Course)**

**Business Administration**

**Paper II- Entrepreneurship and Small Business Management**

**Time : 3 Hours.**

**Max. Marks. 100**

**Min. Marks 36**

**Note: There will be five questions in all. The candidate will require to attempt all the questions selecting one question from each unit with an internal choice (either/or).**

**Unit –I**

Concept of Entrepreneurship, Role of Entrepreneurship, Types of Entrepreneurship, Entrepreneurship Traits, Entrepreneurship and Manager, Problems of Entrepreneurship.

**Unit –II**

Entrepreneurship Training and Development, Government Encouragement to Entrepreneurship.

**Unit –III**

Concept of Small and Medium Enterprises, Role of SMEs, Policies governing small enterprises in India.

**Unit –IV**

Start up process of small enterprises, organization structure of small scale industries in India, Taxation Benefits and Concessions to small scale industries, problems of small scale industries.

**Unit –V**


Management of small business enterprises, Role of Financial Institutions and DICs in promoting small business.



**प्रभारी अधिकारी  
अकादमिक-प्रथम**

Books Recommended:

1. उद्यमिता एवं लघु-व्यवसाय प्रबन्ध: डॉ० आर.एल. नौलखा- R.B.D. Publishing Housing Jaipur.
2. उद्यमिता एवं लघु व्यवसाय प्रबंध: शर्मा, शर्मा, जैन, नागर, जैन- अजमेरा बुक कम्पनी, जयपुर
3. Entrepreneurship and Small Business Management: Sharma , Shamra, Nagar, Jain, Baksh -Ajemra Book Company, Jaipur.
4. Entrepreneurship and Small Business Management: G.S Sudha, R.B.D. Publishing House, Jaipur

  
प्रमोदी अधिकारी  
अकादमिक प्रशासक

# B.Com. Part I (Pass Course)

## ABST. Paper I

### Corporate Accounting

Time : 3 hours.

Max. Marks. 100

Min. Marks 36

Note: There will be five questions in all. The candidate will require to attempt all the questions selecting one question from each unit with an internal choice (either/or).

#### Unit – I

General Introduction of Indian Accounting Standards General Introduction to I.F.R.S. issue of shares, issue of debenture.

#### Unit – II

Redemption of Debentures, Redemption of Preference shares.

#### Unit – III

Underwriting of Shares & Debentures. Acquisition of Business, Pre-and Post Incorporation Profit.

#### Unit – IV

Final Accounts of Companies, including Managerial Remuneration, Internal Reconstruction (without scheme)

#### Unit – V

Accounting with Tally: Introduction, Getting Functional with Tally, Company Creation, Company Features and Configurations. Creating Accounting Masters in Tally: List and Charts of Accounts, Creation of Groups and Ledgers, Display and Alter of Groups and Ledgers.

Note : The Candidate shall be permitted to use battery operated pocket calculator that should not have more than 12 digits, 6 functions and 2 memories and should be noiseless and cordless.

#### Books Recommended:

1. R.L. Gupta: Advanced Accountancy.
2. S.N. Maheshwari: Advanced Accountancy

  
प्रभारी अधिकारी  
अकादमिक-प्रथम

## B.Com. Part I (Pass Course)

### ABST Paper II

#### Business Statistics

Time : 3 hours.

Max. Marks. 100

Min. Marks 36

Note: There will be five questions in all. The candidate will require to attempt all the questions selecting one question from each unit with an internal choice (either/or).

#### Unit – I

Introduction of Statistics: Definition, Scope, Uses, Misuses and Limitation of Statistics, Collection of Primary & Secondary Data.

Classification and Tabulation of Data: Meaning and Characteristics, Frequency Distribution Simple and Manifold Tabulation, Presentation of Data: Diagrams / Graphs of Frequency Distribution Ogive and Histograms. Interpretation of data analysis.

#### Unit – II

Measures of Central Tendency: Arithmetic Mean (Simple and Weighted), Median (including quartiles, deciles and percentiles), Mode, Geometric and Harmonic Mean- Simple and Weighted, Uses and Limitations of Measures of Central Tendency.

#### Unit – III

Measures of Dispersion: Absolute and Relative Measures of Dispersion; Range, Quartile Deviation, Mean Deviation, Standard Deviation and Co-efficient of Variation. Uses and Interpretation of Measures of dispersion. Skewness: Different measures of Skewness.

#### Unit – IV

Correlation: Meaning and Significance, Scatter Diagram, Karl Pearson's Coefficient of Correlation between two Variables: Grouped and Ungrouped Data, Coefficient of Correlation by Spearman's Rank Differences Method and Concurrent Deviation Method. Simple Linear Regression.

#### Unit – V

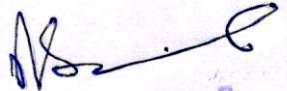
Index Numbers: meaning and Uses, Simple and Weighted Price Index Numbers, Methods of Construction, Average of Relatives and Aggregative Methods, Problems in construction on Index Numbers. Fisher Ideal Index Number, Base Shifting, Splicing and Deflating.

Interpolation: Binomial, Newtons Advancing Differences Method and Lagrange's Method.

Note : The Candidate shall be permitted to use battery operated pocket calculator that should not have more than 12 digits, 6 functions and 2 memories and should be noiseless and cordless.

#### Books Recommended:

1. Sancheti and Kapoor: Business Statistics.
2. SP Gupta: Business Statistics.
3. K.N. Nagar: Elements of Statistics (Hindi & English)
4. Owal, Mendiratta, Pathak, Gupta. (Hindi & English)

  
प्रभारी अधिकारी  
अकादमिक प्रयत्न

r

**B.Com Part- I (Pass Course)**  
**E.A.F.M.**  
**Paper I - Business Economics**

**Time : 3 Hours.**  
**Min. Marks 36**

**Max. Marks. 100**

**Note: There will be five questions in all. The candidate will require to attempt all the questions selecting one question from each unit with an internal choice (either/or).**

;

**Unit –I**

Introduction to Business Economics : Definition, Meaning, Nature and scope of Business Economics, Business Economics and Economic Theory, Business Economics and Decision Sciences- The Nature & Process of Business Decision Making, Micro & Macro Economics. Meaning and Definition, Difference between Micro & Macro Economics. Role of Micro & Macro Economics in formulation of business decisions.

**Unit –II**

Consumer Behaviour : Cardinal Utility Analysis- Critical evaluation of Marshall's Cardinal Utility Analysis- Concept of Demand, Law of Demand & Elasticity of Demand, Indifference curve Approach, Marginal Rate of Substitution, Relationship between MRS and Marginal Utility, Budget line and Consumer Equilibrium, Price, Income and Substitution effect, Price- Demand Relationship.

**Unit –III**

Production Function- Types of production functions, laws of returns and returns to scale, laws of variable proportions, iso-quant curves, expansion path.

Revenue and cost analysis- Revenue Analysis, total Revenue, marginal Revenue and average revenue, elasticity and its relationship with revenue curves. Various concepts of cost, short and long run cost curves.

**Unit –IV**

Market Analysis- Price and output determination under perfect competition, monopoly, Discriminating Monopoly, Imperfect Competition and Oligopoly, Non-Price Competition.

## Unit –V

Factor Pricing: Determination of Rent, Wages, Interest and Profit. Marginal Productivity theory of Distribution. National Income: Meaning and Definition, Concept, Measurement Relationship between National income Economic welfare.

### Books Recommended:

1. व्यावसायिक अर्थशास्त्र : सारस्वत, शर्मा, जाट, लोढा एवं पीतलिया, अजमेरा बुक कम्पनी जयपुर।
2. D.M. Mithani : Fundamentals of business and managerial economics, Himalaya publishing House.
3. Mote and Paul and Gupta : Managerial Economics, TATA McGraw Hill, New Delhi.
4. Ahuja H.L. : Managerial Economics, S. Chand & Company Ltd. New Delhi.
5. N.D. Mathur : Business Economics, Shivam Book House (P) Limited Jaipur.
6. B.P. Gupta : Vyavsayik Arthashastra (Hindi), Malik and Company, Jaipur.
7. Agarwal and Agarwal : Vyavsayik Arthstastra, (Hindi) Ramesh Book Depot. Jaipur
8. C.M. Chaudhary : Business Economics.
9. M.D. Agarwal and Som Deo : Business Economics, Ramesh Book Depot, Jaipur.
10. Satish Munjal : Managerial Economics, RPH, Parnami Mandir, Jaipur.

  
प्रधारी अधिकारी  
अकादमिक-प्रथम

**B.Com Part- I (Pass Course)**

**E.A.F.M.**

**Paper II- Indian Banking and Financial System**

**Time : 3 Hours.**

**Max. Marks. 100**

**Min. Marks 36**

**Note: There will be five questions in all. The candidate will require to attempt all the questions selecting one question from each unit with an internal choice (either/or).**

**Unit –I**

Bank- Definition and Functions, commercial banks, a study of commercial banks public and private sector, assets and liabilities management of commercial banks. RBI and NABARD. Monetary policy and credit control by RBI.

**Unit –II**

Universal banking, E- banking, mobile banking and innovations in banking sector. Relationship between Banker and customer- General and Special.

**Unit –III**

Negotiable Instruments – Cheques, Bills of Exchange and promissory notes. A study of Banking regulations act 1949.

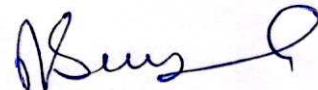
**Unit –IV**

Financial System : Functions, major issues in Indian Financial System, Financial sector reforms in India.

**Unit –V**

Financial Market – Money Market, Capital Market, Bill Market, Foreign Exchange Market and Debt Market.

Financial Instruments – Treasury Bills, Certificate of Deposits, Commercial Paper, Currency Options- Credit Card.



प्रभारी अधिकारी  
अकादमिक-प्रथम



**Paper II**  
**Indian Banking and Financial System**

**Books Recommended:**

1. Vasant Desai: Indian Banking Nature and Problems, Himalaya Publishing House, Delhi.
2. Natarajan S. Parameshwaran R : " Indian Banking" S. Chand & Company Ltd, New Delhi.
3. Averbach, Robert D: Money, Banking and Fincancial Markets, Macmillan, London.
4. Varsheny, P.N. : Indian Financial System, Sultan Chand & Sons, New Delhi.
5. Khan, M.Y. : Indian Financial System, Tata McGraw Hill, Delhi.
6. Bhole L.M. : Financial Markets and Institutions, Tata McGraw Hill, Delhi.
7. J.K. Tandon and T.N. Mathur – Banking and Finance, Shivam Book House (P) Ltd., Jaipur (Hindi and English Version)
8. Vashitha, Swami, Gupta : Banking and Finance, Ramesh Book Depot. Jaipur.

  
प्रभारी अधिकारी  
अकादमिक-प्रथम